

BRIARDALE SQUARE CLUB HOUSE

The Briardale Square Club House is owned by ALL association members and is an extension of our homes. Please care for it as you would your own home.

Before you leave, please:

- Turn the thermostat to 60 in Winter and 80 in Summer.
- o PLEASE DO NOT TURN IT OFF
- Clear the refrigerator and freezer
- Turn off the oven/stove
- Unplug the microwave and/or coffee maker
- Clean counters, sink, stove top, coffee maker, microwave and any tables & chairs used.
(cleaning supplies can be found under the kitchen sink)
- Wash, dry and replace any clubhouse dishes used
- Remove trash bag(s), including the bathrooms
- o Trash must be taken to your home's trash container for disposal.
- Sweep floors, including the bathrooms & vacuum carpet
- o Broom & vacuum can be found in the front closet
- Put away any tables & chairs you used from the closet and/or hallway
- Close blinds
- Turn off all lights
- Lock the door
- o You'll need to lock on the inside and then shut the door

Leave the clubhouse in the condition you would like to find it

Please take care when putting up any décor, paying special attention to how the adhesives and/or pins might damage the clubhouse.

Report any damages or problems immediately
to Carol Lamb 515-290-1603